



THE STATE  
*of* **ALASKA**  
GOVERNOR MIKE DUNLEAVY

## Department of Health

DIVISION OF PUBLIC ASSISTANCE  
Director's Office

P.O. Box 110640  
Juneau, Alaska 99811-0640  
Main: 907.465.3347  
Fax: 907.465.5154

Medicaid recipient,

Your household's Medicaid eligibility renewal is in progress. Members of your household that currently receive Medicaid benefits will continue to have Medicaid coverage until the Division of Public Assistance (DPA) makes a decision about continued eligibility. A notice will be sent to you when a decision has been made.

Although Medicaid covered services will continue to be paid while a decision is being made, new Medicaid Recipient Identification Cards will not be sent until the renewal process is complete and continued Medicaid eligibility has been determined. Medical providers should continue to verify eligibility using the Alaska Medicaid Health Enterprise Portal or by calling Healthcare Management Solutions (HMS) at (907) 644-6800 or (800) 770-5650 if located outside of the Anchorage area.

You must tell us when you have changes in your household's situation. Medicaid recipients must report any information that may affect their eligibility including:

1. A household member moves into or out of the home,
2. A change in state residency,
3. Anyone starts or stops a job, has a change in rate of pay, or their employment status changes from part-time to full-time or from full-time to part-time,
4. Anyone starts, stops, or has changes in health insurance coverage, including Medicare,
5. There is a change in unearned income,
6. Changes in pregnancy,
7. Changes in tax filing status,
8. Marriage or divorce,
9. Temporary absences lasting a month or longer, and
10. Changes in mailing and/or residential address.

You need to report changes to DPA within 10 days of when you know of the change. It is best to report changes in writing, but you can report in person or by phone. If you have any questions about this letter or have any changes to report, please contact your local office. A list of offices and their contact information is printed on the back of this letter.

This action is supported by regulations at 42 CFR 435.916 and 7 AAC 100.020.

## Public Assistance Offices

<b>ANCHORAGE</b> University Center 4001 Ingra Street, Suite 131 Anchorage, AK 99503 Phone: 1-800-478-7778 Fax: (907) 269-6520 or 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>BETHEL</b> 460 Ridgecrest Drive, Suite 121 Mailing: P.O. Box 365 Bethel, AK 99559 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>FAIRBANKS</b> 675 7th Ave, Station E Fairbanks, AK 99701 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>
<b>HOMER</b> 3670 Lake Street, Suite 200 Homer, AK 99603 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>JUNEAU</b> 10002 Glacier Highway, Suite 201 Mailing: P.O. Box 110642 Juneau, AK 99811-0642 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>KENAI</b> 11312 Kenai Spur Highway, Suite 2 Kenai, AK 99611 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>
<b>KETCHIKAN</b> 2030 Sea Level Drive, Suite 301 Ketchikan, AK 99901 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>KODIAK</b> 211 Mission Road, Suite 101 Kodiak, AK 99615 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>LONG TERM CARE</b> University Center 4001 Ingra Street, Suite 131 Anchorage, AK 99503 Phone: 1-800-478-7778 Fax: (907) 269-6520 or 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>
<b>NOME</b> 214 E. Front Street Nome, AK 99762 Mailing: 675 7th Ave, Station E Fairbanks, AK 99701 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>SITKA</b> 304 Lake Street, Suite 101 Sitka, AK 99835 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>	<b>WASILLA</b> 855 W. Commercial Drive Wasilla, AK 99654 Phone: 1-800-478-7778 Fax: 1-888-269-6520 <a href="mailto:hss.dpa.offices@alaska.gov">hss.dpa.offices@alaska.gov</a>

**If you need a language interpreter, call 1-800-478-7778 and we will provide one at no cost to you. If you are deaf, hard of hearing, or have a speech disability, dial 711 to reach an Alaska Relay Communications Assistant.**